

HOME & GARDEN
5725 W. Lovers Lane
214.357.4674



Nicholson-Hardie
HOME & GARDEN

NURSERY
5060 W. Lovers Lane
214.357.4348

EMPLOYMENT APPLICATION

Thanks for your interest in joining our team!

Please PRINT or TYPE and return your completed form to jobs@nicholson-hardie.com.

NOTE: You may attach a resume. Use this form to include any missing data and to sign the application.

Nicholson-Hardie is an Equal Opportunity Employer. It is our stated and practiced policy to select, train, promote, and conduct business without regard to sex, age, race, color, religious belief, or national origin.

CONTACT DETAILS

Date:

Name:

Last

First

M.I.

Address:

Street Address

Apt/Unit #

City

State

Zip Code

Email:

Phone:

POSITION DETAILS

Position Applied For:

What Prompted You to
Apply with Us?

Date Available:

Social Security #

Employment Desired:

Permanent

OR

Temporary/Seasonal

Full-Time

OR

Part-Time # Hrs per Wk: _____

Salary Expectations:

ELIGIBILITY INFORMATION

Are you a citizen of the United States? Yes No

If not, are you authorized to work in the U.S.? Yes No

Have you ever been convicted of a felony? Yes No

If yes, please explain. _____

I am willing to consent to a background check. Yes No

Have you applied to work here before? Yes No

Have you worked here before? Yes No

If yes, provide dates. _____

If yes, list capacity. _____

Are you a Veteran of the U.S. Military? Yes No

If yes, what branch? _____

Do you have any physical handicaps that could limit your ability to perform certain types of work? Yes No

If yes, please explain. _____

Are there any circumstances that would keep you away from the job during working hours? Yes No

If yes, please explain. _____

Do you operate any office machines or computers? Yes No

If yes, list skills. _____

Please list any special skills or qualifications you bring to the desired role: _____

EMPLOYMENT HISTORY

Please start with your present or most recent job.

EMPLOYER 1

Company: _____ Supervisor: _____

City, State: _____ Phone: _____

Job Title: _____ Email: _____

From: _____ To: _____ Salary/Pay: _____

Job Duties & Role: _____

Reason for Leaving: _____

May we contact your supervisor for a reference? Yes No

EMPLOYER 2

Company:	_____	Supervisor:	_____
City, State:	_____	Phone:	_____
Job Title:	_____	Email:	_____
From:	To:	Salary/Pay:	_____
Job Duties & Role:	_____		
Reason for Leaving:	_____		
May we contact your supervisor for a reference?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

EMPLOYER 3

Company:	_____	Supervisor:	_____
City, State:	_____	Phone:	_____
Job Title:	_____	Email:	_____
From:	To:	Salary/Pay:	_____
Job Duties & Role:	_____		
Reason for Leaving:	_____		
May we contact your supervisor for a reference?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

EMPLOYER 4

Company:	_____	Supervisor:	_____
City, State:	_____	Phone:	_____
Job Title:	_____	Email:	_____
From:	To:	Salary/Pay:	_____
Job Duties & Role:	_____		
Reason for Leaving:	_____		
May we contact your supervisor for a reference?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

To list additional roles, please continue listing on a separate sheet of paper.

EDUCATION

HIGH SCHOOL

School Name:	_____	City, State:	_____
Years Attended:	_____	Avg Grade:	_____
Did you graduate?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

COLLEGE

School Name:	_____	City, State:	_____
Years Attended:	_____	Avg Grade:	_____
Did you graduate?	Yes <input type="checkbox"/> No <input type="checkbox"/>		
Degree Obtained:	_____		
Major:	_____	Minor:	_____

OTHER

School Name:	_____	City, State:	_____
Years Attended:	_____	Avg Grade:	_____
Did you graduate?	Yes <input type="checkbox"/> No <input type="checkbox"/>		
Degree Obtained:	_____		
Major:	_____	Minor:	_____

REFERENCES

Please list three professional or personal references.

Full Name:	_____	Years Known:	_____
Relationship:	_____		
Phone:	_____	Email:	_____
Full Name:	_____	Years Known:	_____
Relationship:	_____		
Phone:	_____	Email:	_____
Full Name:	_____	Years Known:	_____
Relationship:	_____		
Phone:	_____	Email:	_____

CERTIFICATION, DISCLAIMER & SIGNATURE

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview shall be considered sufficient cause for dismissal and may result in my release. I understand that as part of the employment screening process, the company may run a background check,

Signature:	_____	Date:	_____
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Thank you for your interest in joining the Nicholson-Hardie family!

www.nicholson-hardie.com